

## Special Commission on the practical operation of the Apostille Convention

Meeting of 5 – 8 October 2021  
DRAFT AGENDA

Two sessions per day with a 20 min break.

State	Time Zone	Session 1	Session 2
HCCH	CEST	12:00 – 13:20	13:40 – 15:00

*The agenda will be treated with flexibility and may be modified in light of ongoing discussions.*

Tuesday 5 October	
Time	Item
Session 1	<ol style="list-style-type: none"><li><b>1. Opening of the meeting</b><ol style="list-style-type: none"><li>i. Remarks from President of the Netherlands Standing Government Committee on Private International Law</li><li>ii. Election of Chair</li><li>iii. Adoption of the agenda</li><li>iv. Information and announcements</li><li>v. Remarks from the Secretary General of the HCCH</li></ol></li><li><b>2. Overview from the PB</b><ol style="list-style-type: none"><li>i. Key findings from the 2021 Questionnaire <i>Prel. Doc. No 1, Prel. Doc. No 2</i></li><li>ii. Report on PB Convention assistance <i>Info. Doc. No 1</i></li><li>iii. Report on the previous C&amp;Rs <i>Info. Doc. No 2</i></li></ol></li></ol>
Session 2	<b>3. Ceremony for 60<sup>th</sup> Anniversary of the Apostille Convention</b>

Wednesday 6 October	
Time	Item
Session 1	<p><b>4. Operation of the Convention</b></p> <ul style="list-style-type: none"> <li>i. Updates from delegations on the impact of COVID-19</li> <li>ii. Authentication requirements prior to the issuance of an Apostille</li> <li>iii. Role of diplomatic missions in the issuance of an Apostille</li> </ul> <p><b>5. Scope of the Convention</b></p> <ul style="list-style-type: none"> <li>i. Notarised private documents</li> <li>ii. Documents executed by diplomatic or consular agents <i>Info. Doc. No 3</i></li> <li>iii. Documents dealing directly with commercial or customs operations <i>Info. Doc. No 3</i></li> </ul>
Session 2	<p><b>6. Publications</b></p> <ul style="list-style-type: none"> <li>i. Handbook, 2<sup>nd</sup> Edition <i>Prel. Doc. No 3</i></li> <li>ii. Multilingual model certificates <i>Prel. Doc. No 4</i></li> <li>iii. Other publications</li> </ul>
Thursday 7 October	
Time	Item
Session 1	<p><b>7. Developments on the e-APP</b></p> <ul style="list-style-type: none"> <li>i. Updates from 12<sup>th</sup> e-APP Forum <i>Prel. Doc. No 5</i></li> <li>ii. Updates from delegations on e-APP implementation</li> </ul> <p><b>8. Experts' Group on the e-APP and New Technologies</b></p> <ul style="list-style-type: none"> <li>i. Report from the Chair <i>Prel. Doc. No 6</i></li> <li>ii. Key Principles and Good Practices <i>Prel. Doc. No 7</i></li> <li>iii. Development of an online forum <i>Prel. Doc. No 8</i></li> <li>iv. e-APP notification system <i>Info. Doc. No 4</i></li> </ul>
Session 2	<p><b>9. Operation of the e-APP</b></p> <ul style="list-style-type: none"> <li>i. Issuing Apostilles on electronic public documents</li> <li>ii. Recognising digital certificates <i>Prel. Doc. No 9</i></li> <li>iii. Accepting e-Apostilles</li> </ul>
Friday 8 October	
Time	Item
Session 1	<p><b>10. Other matters</b></p> <ul style="list-style-type: none"> <li>i. Data protection and retention <i>Prel. Doc. No 10</i></li> <li>ii. Future planning</li> </ul>
Session 2	<b>11. Adoption of Conclusions &amp; Recommendations</b>